

# **CENTRAL CASCADES FIRE & EMS REGULAR BOARD MEETING MINUTES March 18, 2010 @ 5:00 PM**

I. Opening of Meeting: Steve Stewart (to order at 5:00pm)

-Roll Call: Members present were: Steve Stewart, Nick Goeveling and Richard Carlson. Bill Gibbs and Brad Kahler were absent. Fire Chief, Tim Cramblit was in attendance.

-Agenda Review: No changes were noted for the agenda.

-Presidents Correspondence:

=The President introduced recent correspondence from the Oregon Department of Forestry as they introduced the proposal to assume lands in the Gilchrist forest. They will be meeting at the end of March to discuss plans as they take control of the lands. More information will be forthcoming.

=Correspondence received by the Chief was announced by Steve. Operations will be responding to this correspondence.

=Steve distributed information received in response to the Boards letter to the USPS. The Secretary will keep the file on the USPS and report periodically on any changes.

=Steve reported on the correspondence sent to Cheryl Hukill regarding the ASA status and need for evaluation with County leadership. In his conversation with Cheryl he learned that a committee was being appointed as part of the Ambulance Advisory Council and they will be making recommendations to the Council. Discussion followed and recommendation was made to get the County involved through our "pro active approach" to the ASA issues. The County needs to be more involved from the beginning. Steve will talk with Cheryl again and get a commitment to be engaged with us in some way that will allow us to go to our constituents with a plan supported by the County. Some clarifications were offered in discussion.

II. Secretary's Report: Dick Carlson

-February minutes were as presented via email with minor spelling or grammar changes.

**Nick Goeveling motioned to accept minutes as presented and was seconded by Dick Carlson. Vote was unanimous. Motion passed.**

III. Treasurers Report: Nick Goeveling

-Nick distributed the monthly financial statements with explanations on several pages and line items. Nick also reported on the question from February's meeting on interest rates for funds held by the County. We are currently receiving 1.72 per cent and it is dropping. Comments followed. Grant funds were received and deposited along with an insurance claim reimbursement from Oakridge RFPD. Nick will be absent in April and has made arrangements for Bill to direct the first annual budget review. The budget is well ahead of plan and all are to be congratulated. All members should look in areas to insure the

values are reflecting accurate positions and that needs are being addressed on the forecasted plan. Discussion followed and Tim commented that his plan was to be ahead of plan by a considerable amount. A question was raised on how credits or voided payments are shown on the report. Nick will look into this issue. Make up of the budget committee was reviewed and Nick felt the quantities and attendance would be consistent with requirements.

**-Dick Carlson motioned to accept the February financial report as presented, seconded by Nick Goevelinger. Vote was unanimous. Motion Passed.**

#### IV. Operations Report: Tim Cramblit

-Tim distributed an operations report.

-Tim gave a general review of grants in process with some details on 09' AFG status and quotes being solicited for pagers and communications equipment. They did award a reduced amount for the new pagers and communications gear. He has requested that the original amount be reinstated but has not received any feedback. If the reductions are final it appears we can make the amount work with adjustments.

-The prevention program safety grant has not been awarded. Tim is awaiting word on our status.

-The VFA 2010 grant is open currently. Requests for PPE and couplings/fittings will most likely be on our submission.

-The 2010 AFG grant will be out soon. We are hosting an AFG workshop on April 9 and have notified the Fire Defense Board. We hope to duplicate last year's success with the workshop.

-Reimbursement funds were received, as reported, for the upgrades and outfitting of the new 1251 vehicle.

-An SDAO safety grant was received for almost \$2000 and will cover new lighting for the helipad and anti slip footwear for the responders.

-Equipment is operational without changes from last month.

-Tim is working on the date for a visit and local drill with Air Link. He is working on a schedule and hopefully can complete in the next couple of months.

-Efforts continue on refining and concluding our training calendar with the support of our neighboring districts including Don Willis from Sun River. These include upcoming Hazmat classes in Sun River. These are very helpful and our efforts will continue to strengthen our working relationships.

-Nothing has been received from ISO but they appear to be in massive reorganization. Some discussion followed regarding the dual purposes shared by ISO and insurance companies.

-Deenie Jansen was programmed with classes for the PIO role in the district. These were arranged with support from the State Fire Marshal's Office. Apparently the Jansen's will be moving and scheduling work with FEMS so Tim has solicited Kathy Altman to fill this role. Tim has introduced her to the District and has had her introduced to NIMS training. **We all welcome Kathy to the team.**

-The North County Study Group has completed the fire stratification survey. This tool helps understand the structure and status of the 43 districts in the North County. Tim has

it available in the office if anyone is interested in looking at it. No meeting will be held in April due to schedule conflicts.

-The Eugene and Springfield study on a Health Services District or some form of consolidation continues in a holding pattern. This may not move forward for sometime due to not finding a solution for funding. Some reporting structures have been modified but no cost savings have been announced or predicted.

-Nothing further to report from Oregon Aviation and local airport.

-Tim attended meetings on the wildfire protection plan and by the end of this year there should be a good updated version in place. This has been delayed and all involved are anxious to see it current. All expect this coming fire season to be a dry and dangerous. When Brad returns and works on the frequency updates for communications we should be in much better position to communicate on wildfire incidents.

-Tim attended the Ambulance Advisory Committee and as mentioned by Steve there was an assigned subcommittee to evaluate the issues in several areas of the County. Commissioners were not present so a clear direction was not expressed from the Council. It was discussed that funds were not available from the County to support a County wide Ambulance Service but starting work on public campaigns of education, alternative solutions and County abilities would be important first steps. The committee convenes March 24<sup>th</sup> for its first meeting.

-Tim met with ODOT and received positive feedback on snow clearance where water sources are identified. A brief discussion followed on clearing areas around hydrants for access in subdivisions.

-Tim reported that Holly would not be available for the COLVRT report. She wanted to report to the Board that the next COLVRT meeting is on April 10 @ 10am.

-Tim indicated a meeting was going to be held in Chemult with 9-1-1 and local agencies on April 9 to add depth to our run cards and to discuss how mass casualty scenes can be effectively dispatched. An example is EMS second alarm, third alarm, etc. These discussions will allow 9-1-1 to dispatch more effectively and allow us to respond effectively based upon our expectations.

-Sally reported on Facility Usage and distributed a written report. Several routine meetings were held in February. Training, NCSG and local clubs were notable. February is not a heavy volume month for meetings. Volunteer hours were 102 for the month and do not include home time from volunteers which is considerable. Discussion took place on recording activities in the log and what functions could be used. Recommendations were given on how to account for and document volunteered time from home. The Board affirmed their need to be kept informed of the buildings use for several purposes. These included grants, community uses and as expressed in the mission statements of the District.

-Sally distributed an EMS report for the month. There were 2 EMS calls for the month. A training class was held on Pediatrics from birth to 5 years of age. Community interest and attendance was good. Discussion was held on the purchase of a small refrigerator. It was determined that the District had a need for a restricted use refrigerator. Our need is small but is required. The Board supported the use of our proposed refrigerator for a county emergency use. The chief also supported the purchase of a unit as long as it didn't add a burden to volunteers. **Dick Carlson motioned to approve the procurement of a small refrigerator not to exceed \$200, seconded by Nick Goevlinger. Vote was**

**unanimous, motion passed.** Sally also reported on the scheduled CPR/First Aid training being made available for the community and Odell Lake Resort personnel. She attended the monthly ECEMS meeting and had presented 3 new protocols. Medicare cut 11.2% on ambulance reimbursements. This worsens the current situation on ASA recoveries that are already in trouble.

POLST brochures were handed out and reviewed. These will be distributed locally and have been explained in a short article published on our web site. **Thanks Sally!**

-No COLVRT report was presented at this meeting.

#### V. Unfinished Business: All

-Action Register was reviewed by Dick. Pages 8-10 were distributed for review. Several items were completed and dates adjusted. Items were clarified. New completion dates were accepted by members.

-The Regional Study Group met on March 9 at Central Cascades. Tim covered this subject as well as the Lane County study in his operations report. Dick added that we had a surprise visit from Ken Jones who joined us for dinner and a few questions and answers. He has offered to visit us again in the future. He recommended that the North County Districts meet collectively with the County on issues associated with ASA.

-Emergency Services (9-1-1) Director Jeanine Dilley and Board Representative Bob Bennett Will join us at our May Board meeting for an update on 9-1-1 operations. They will be here at 5pm and included early on our agenda to facilitate their return to Klamath Falls.

-POLST and County Emergency Med's were covered previously by Sally.

-Dick explained the actions taken with correspondence and the Postal Regulatory Commission. Our correspondence was shared with our Representative and US Senators. We are registered with the PRC and that will allow us to submit comments until most dockets are closed. The Board will participate in on going comments as the two dockets progress. Discussion followed on the need to stay involved. Dick will reply to Mr. Anderson and also comment directly to the 2 dockets in process. Lengthy discussion followed on examples of the frustration with Postal problems and the recent announcement that our Post Office is officially closed. An appeal has been filed by Carol Goevelinger. The Board will continue to support the community position. There are 2 fronts for our action. First, is Kim Anderson's letter and our disagreement. Second, is our role in responding to dockets with the PRC. Additional articles will be printed shortly in the Klamath Falls paper. Please share these when received.

#### VI. New Business: All

-Dick raised the question of what would happen if our legal counsel was involved with the ASA issue and representing CRFPD. What would we do for representation if our position was contrary to CRFPD? We need to be in a position to answer that question in advance of that event. When the consolidation issue was raised we received information from Ken Jones warning us of that potential. Steve will research the question and report back to the Board.

Created by: R.R. Carlson

-Nick requested the replacement of the office copier. It is expensive to maintain, slow and dysfunctional on many occasions. Consensus from all members supported the replacement of the printer. A color printer that can fax was discussed. A consensus was reached to replace the machine with an economical alternative that fit into the budget. A collective decision will be made in the next two months.

VII. Good of the Order: All

-Dick shared a sample calendar that might meet our needs as we work our functional calendar. Discussion followed that supported the idea. Operations and the Board will use a similar approach and Nick has economical suggestions for printing.

-Steve reported that the Waldo Lake court case is officially closed and Steve had won the case. Issues still remain but celebrations are in order. **Applause followed! Yes, Steve!**

VIII. Schedule next meeting: President

-Next regular meeting is April 13, 2010 at 5pm and will be preceded by our first annual budget meeting at @ 1pm.until 3:30 pm. These meetings will be held at the Community Services Center. Sally has agreed to coordinate a potluck dinner following the budget meeting.

-Meeting Adjourned at 6:35 pm.

Submitted for approval,

\_\_\_\_\_ April 13, 2010  
R.R. Carlson, Secretary

Secretary's file with following:

- Agenda
- President's Correspondence
- Treasurer's report
- Operation's Report
- EMS Report
- Action Register